

Colliers

Accelerating success.

Accelerate your career with Colliers

We are one of the largest property consultancy firm in Indonesia*. From commercial real estate consultants to marketing professionals, IT experts and more, our career opportunities come in all shapes and sizes. But with one common goal – to help the best and brightest exceed their potential and ours.

** In number of staff and services provided*

Best Real Estate Adviser 2025

HR Asia BEST COMPANIES TO WORK FOR IN ASIA 2022

RICS AWARDS 2022

The 2018 Indonesia Facilities Management Customer Value Leadership Award BY FROST & SULLIVAN

Countries* 70+

Locations** 182

Staff** 315

Since** 1988

**Number of countries globally including affiliates*
***Numbers for Colliers Indonesia*

Our Services

Professional Services
- Research
- Advisory Services
- Expatriate Services

Transaction Services
- Capital Markets & Investment Services
- Office Services
- Industrial & Logistics Services
- Retail Services
- Residential Services
- Hospitality Services
- Data Centres

Management Services
- Project Management
- Facilities Management Real Estate
- Management Services

We are a leading diversified professional services and investment management company. If you are ready to build and accelerate your career, explore available opportunities and build a rewarding career with us:

Research Executive

Responsibilities
- Conduct market & property research
- Analyze data and industry trends
- Prepare reports and presentations

Requirements:
- Bachelor's degree in Urban & Regional Planning or related field
- Strong analytical skills
- Proficient in Excel & PowerPoint
- Good English communication

Facility Manager

Responsibilities
- Manage building operations
- Coordinate vendors and maintenance
- Ensure safety and service standards

Requirements:
- Bachelor's degree in Architecture, Civil Engineering or related field
- Experience in facility/building management
- Strong leadership skills

Finance & Accounting Staff

Responsibilities
- Process financial transactions
- Prepare accounting reports
- Support audit and tax activities

Requirements:
- Bachelor's degree in Accounting/Finance
- Strong numerical skills
- Proficient in Excel

Account Executive (Office Services)

Responsibilities
- Assist clients in finding suitable office spaces
- Build client relationships
- Support lease negotiations

Requirements:
- Bachelor's Degree
- Strong communication skills
- Sales-driven mindset
- Customer-oriented approach

Business Development Executive

Responsibilities
- Identify and pursue new business opportunities
- Build and maintain client relationships
- Support proposal and tender submissions

Requirements:
- Bachelor's degree
- Strong communication and negotiation skills
- Sales or business development experience preferred

Internship Program

Responsibilities
- Support daily operations and projects
- Assist with documentation and reporting
- Gain hands-on industry experience

Requirements:
- Active student or fresh graduate
- Available for 3+ months
- Eager to learn and proactive

Send your application to:

People & Performance Department
Colliers Indonesia
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